



# EXHIBITOR CONTRACT

Tinley Park Convention Center  
 18451 Convention Center Drive, Tinley Park, IL 60477  
 Friday February 17, 2023 1:00 PM to 8:00 PM  
 Saturday, February 18, 2023 9:00 AM to 8:00 PM  
 Sunday, February 19, 2023 9:00 AM to 4:00 PM

If you are paying by credit or debit card please follow this link to complete your application & payment online:

**Pay Online**

If you are paying by check or money order please continue.

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 Phone: \_\_\_\_\_

Contact: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_

Items to be sold or displayed please be specific (NO FIREARMS OR AMMUINITION):

<b>Requirements:</b> Booths (10'W x 8'D) with pipe & drape	Qty _____	\$295.00	ea.	_____
Two Booths or More with pipe and drape	Qty _____	\$265.00	ea.	_____
<b>Bulk Space:</b> Bulk Space (1600 sq ft max per exhibitor)	Qty _____	\$3.50	sq.ft.	_____
<b>Extras:</b> 6' Table & Cover-Chair-Waste Basket & Sign	Qty _____	\$25.00	pkg.	_____
Electric Service (1x charge)	Qty _____	\$75.00	ea.	_____
Extra Chair	Qty _____	\$5.00	ea.	_____
Floor Protector (required for some display types)	Qty _____	\$4.00	sq.ft.	_____

**Total Amount Enclosed:** \_\_\_\_\_

**Preferred space request booth number:**

Preferred space requests must return this completed contract with payment by December 15th, 2022. Requests will be considered on a first come basis. Make checks payable and send to Lorann Company of Illinois LLC or Clyde Sana , 776 Exmoor Road, Olympia Fields, IL 60461.

Booth Information – Please check below if applicable:

I will be providing my own "free standing" backdrop. (Give dimension and description):

Please list any special needs:

Submit payment in full with completed contract to Lorann Company of Illinois LLC or Clyde Sana , 776 Exmoor Road, Olympia Fields, IL 60461.

**Payment:**  **Check**  **Check Number:** \_\_\_\_\_

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Pass Information: Each exhibitor is entitled to two (2) entry show passes.

Name Person 1: \_\_\_\_\_ Name Person 2: \_\_\_\_\_

By my signature below, I hereby agree to all the terms of the contract and certify that I have read and agree to the guidelines and rules set forth on both pages of this contract.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\* For Show Use Only \*\*\*\*\*

Date Received \_\_\_\_\_ Check No. \_\_\_\_\_ Amount: \_\_\_\_\_  
 Confirmed: \_\_\_\_\_ Booth Space: \_\_\_\_\_ Type: \_\_\_\_\_



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### **Guidelines and Rules**

**Right of Acceptance or Denial** - Submission of this contract/application with or without fees shall not guarantee participation in the show. The Lorann Company of Illinois LLC reserves the exclusive right to accept or deny any contract/application.

**Booth Assignments** – Payment in full is due upon receipt of the completed exhibitor contract. Please return a copy of the contract with your check or card payment to Lorann Company of Illinois LLC or Clyde Sana, 776 Exmoor Road, Olympia Fields, IL 60461. Exhibitors may reserve selected booth space(s) by submitting a completed contract accompanied with payment in full by December 15, 2022. If there is more than one request for a specific booth space, preference will be given first to a prior year's exhibitor and then to the earliest request. After that date, booth spaces will be assigned in the order in which received. Final booth assignment will rest with the Lorann Company of Illinois LLC and may be changed as deemed necessary by the Lorann Company of Illinois LLC.

**Set-Up Information** - Booth set-up is to be accomplished on the Friday before the show, February 17, 2023, between 9:00 AM and 12:00 P.M See General Vendor Information as attached.

**Operation Hours** - Exhibitors are expected to be in their booths one half hour before opening to the general public and during all show hours. Teardown and removal of merchandise is not to be done prior to the scheduled closing time.

**Displays** - Promotion of your product or service must not infringe on other exhibitors. Backdrops are limited to eight feet in heights. Displays along the side(s) of the booth constructed of solid materials may not project more than two feet from the back line and may not exceed four feet in height. No nails may be driven, or holes made in walls, floors, or ceilings. No tape is to be applied to floors or walls. If you have a table or tables in your display (including rental tables), they must be covered to the floor in front and on any exposed sides. These covers are to be furnished by the exhibitor and/or are available in optional show package. Exhibitor information is limited to the exhibitors rented booth space. Signs, flyers, etc. are not to be placed or distributed outside the exhibitor's booth.

**Security** - Security guards are provided on Friday and Saturday nights by TPCC after show hours until opening the next day. However, the Lorann Company of Illinois LLC will not be responsible for any damage, theft, or loss of merchandise or other belongings at any time.

**Alcohol, Smoking, Guns, Ammunition** - No alcoholic beverages, firearms, or ammunition are permitted in the exhibition building or area at anytime. Smoking is not permitted within school buildings.

**Conduct & Expulsion** - Any exhibitor or attendee deemed to have violated the smoking or alcoholic beverage rules, or deemed to be creating a public nuisance, would be removed from the show immediately. In such cases, no refunds will be made of any fees paid. Violation of any rule or guideline may result in removal from the show without refund.

**Taxes** - All exhibitors are responsible for calculation and payment of all taxes applicable to all sales subject to same. The Lorann Company of Illinois LLC assumes no responsibility for any taxes or their payment.

**Raffles** - Raffle tickets may be sold by not-for-profit organizations only. There will be no solicitation outside the booth area assigned to the organization and tickets and promotions shall not indicate any sponsorship or endorsement by the Lorann Company of Illinois LLC.

**Exhibitor Lounge** – The Exhibitors Lounge – Conference Room #2 (South Hall from the Exhibit entry & lobby) is provided near the food service area. This Conference Room is reserved for exhibitors and show staff members only.

**Changes** - The Lorann Company of Illinois LLC reserves the right to alter or change any of these guidelines or rules in the best interest of the Tinley Park Fish & Hook Expo.

**Participant Waiver** - In consideration of the acceptance of this contract, the exhibitor understands the Lorann Company of Illinois LLC, exercises a hold harmless policy during all sponsored functions. The exhibitor hereby specifically releases the Lorann Company of Illinois, its Partners and Tinley Park Convention Center from any and all claims, which may arise out of accident or injury while participating in the Tinley Park Fish & Hook Expo. All exhibitors are subject to specific TPCC Exhibitor Guidelines and

**Hotel Accommodations/Room Reservations** – You can book rooms for Friday, February 17 through Sunday, February 19 by going to [www.evenhotels.com/chitinleypark](http://www.evenhotels.com/chitinleypark) and use the group code TPF. The group code is only available online for the dates contracted. If a guest would like to book outside those dates, they must call the hotel at 708-444-1100. Guests can also call this number to book directly with the hotel and reference the TPF or Tinley Park Fishing, Travel & Outdoor Expo Group Room Block.